

## SAFEGUARDING REQUIREMENTS

### SAFEGUARDING CODE OF CONDUCT

Establishes clear expectations for appropriate behaviour with children and young people. All clergy, employees and volunteers engaged in parish ministry in the Catholic Archdiocese of Melbourne need to comply with the Code of Conduct.



### ACTION

- Read and agree to abide by the [Safeguarding Code of Conduct Declaration](#).
- Seek clarification if needed.

Visit the [Parish website](#) to read the Parish Safeguarding Policy and for other resources.

### WORKING WITH CHILDREN CHECK

Is a screening process for assessing or re-assessing people who work with or care for children and vulnerable adults. All clergy, employees and volunteers in parish ministry in the Catholic Archdiocese of Melbourne are required to have a current check.

#### Our volunteer organisations

##### **Parish name:**

Camberwell and Balwyn Deepdene Parishes

OR

Surrey Hills Wattle Park Parish

##### **Address:**

19 Brenbeal Street, Balwyn VIC 3103

**Telephone:** 03 9816 9291

**Email:** [cbdparish@cam.org.au](mailto:cbdparish@cam.org.au)

**Reason code:** 64 – Religious



### ACTION

#### Apply for a check online:

- Visit [Working with Children Check Victoria](#)

You will need to apply online but will have the option to finalise your application in person at an Australia Post outlet. This is an easier option.

OR

#### Update your details on a current check to include our parish as a volunteer organisation:

- Visit [Working with Children Check Victoria](#) or
- Visit [Registered teacher with VIT card](#).

For assistance, please contact the [Parish Office](#).

### SAFEGUARDING ESSENTIALS TRAINING MODULE

Safeguarding Essentials is a 30–60 minute online training module for all clergy, parish staff and volunteers within the Catholic Archdiocese of Melbourne. This online resource provides foundational knowledge in relation to safeguarding children, young people and vulnerable persons from abuse and harm.



### ACTION

To access the online training go to: [www.safeguarding.melbournecatholic.org](http://www.safeguarding.melbournecatholic.org)

To login, you will need:

- your unique Working with Children Check ID/VIT ID number.
- an email address.

Upon registration you will be asked to identify your role within the parish and select your parish from the dropdown menu.